



Declaration of Hours Worked for The City of Fairfield

FY 25-26

July 1, 2025 – June 30, 2026

It is the policy of the City of Fairfield to limit part-time/temporary employee hours to less than 1,000 hours per fiscal year for any hours worked for the City. Temporary staffing agency employees are required to complete this form annually. Please indicate if you have worked for the City of Fairfield in any capacity (i.e. through a temporary employment agency or as a City of Fairfield employee) at any time during the fiscal year indicated above:

Name:	<input type="text"/>	SSN:	<input type="text"/>
Address:	<input type="text"/>	City/Zip:	<input type="text"/>
Position Applying For:	<input type="text"/>	Department:	<input type="text"/>

Select one: City of Fairfield PT Employee Temp Agency

<input type="checkbox"/>	I have not worked for the City of Fairfield at any time during the fiscal year indicated above. Skip below section and sign/date at the bottom.
<input type="checkbox"/>	I have worked for the City of Fairfield during the fiscal year indicated above. Specify department, position(s) and dates below:

Department:	<input type="text"/>	Position:	<input type="text"/>	Dates Worked:	<input type="text"/>
<input type="checkbox"/>	I worked as a temp employee for: _____.				
	Name of Outside Agency				
<input type="checkbox"/>	I worked as a City of Fairfield employee.				

Department:	<input type="text"/>	Position:	<input type="text"/>	Dates Worked:	<input type="text"/>
<input type="checkbox"/>	I worked as a temp employee for: _____.				
	Name of Outside Agency				
<input type="checkbox"/>	I worked as a City of Fairfield employee.				

Name:	<input type="text"/>	Signature:	<input type="text"/>	Date:	<input type="text"/>
--------------	----------------------	-------------------	----------------------	--------------	----------------------

TO BE FILLED OUT BY HR:	
HR Tech Initials:	<input type="text"/>
Date:	<input type="text"/>